j0359635**HMS Orchestra Volunteer Committees**

**2019-2020**

**Parents:** If you are able to volunteer, please complete this form and return to school by Friday, August 30. We really appreciate any help that you might be able to give. Thank you!

\*\***VOLUNTEER TRAINING REQUIREMENTS\*\***

Fulton County has changed its policy for anyone volunteering in the schools, anywhere within the school: classroom, Media Center, or on field trips. All volunteers must complete the [**Child**](http://media2.fultonschools.org/DistrictContent/Training/ChildAbuseandNeglect/player.html)[**Abuse Reporting Protocol for Volunteers**](http://media2.fultonschools.org/DistrictContent/Training/ChildAbuseandNeglect/player.html) slideshow and provide the certificate of completion to the front desk at HMS. Volunteers must also complete and submit the **Volunteer Information Form** to the front desk. Check the HMS website or see the Front Desk for more information.

**Student Name(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade \_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Name(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_ **Photography/Videography**

Video recording HMS Orchestra performances

Taking photos during HMS Orchestra performances and activities

Submitting photos for publicity

\_\_\_\_\_ **Hospitality**

Organizing orchestra concert receptions

Organizing meals/snacks for field trips or special events

Creating gift baskets for guest clinicians/conductors

\_\_\_\_\_ **Publicity**

Creating posters/fliers for concerts

Sending invitations (paper and/or electronic) for performances

Sending photos, articles, and announcements to the media

Promoting the HMS Orchestra throughout the community

Social media

\_\_\_\_\_ **Chaperones**

Field trips (riding the bus for day trips)

Overnight trips for music competitions (7th & 8th grade)

Assisting with students when performing at other locations

Organize carpools for small group performances/events

Driving small groups of students to area events

\_\_\_\_\_ **Programs**

Creating programs for HMS concerts

Copying programs

Folding and organizing programs

\_\_\_\_\_ **Music Library**

Organizing and filing music

Stamping new music and books

Counting and creating an inventory list of individual parts

\_\_\_\_\_ **Orchestra Uniforms**

Measuring/Sizing students

Checking uniforms before each concert

Assisting students with last minute sewing issues

\_\_\_\_\_ **Scrapbook**

Collecting photos and HMS orchestra memorabilia

Creating and maintaining a HMS orchestra scrapbook

Creating a video/photo montage of year’s events

\_\_\_\_\_ **Fundraisers**

Assisting with food/refreshments at event

Collecting and organizing order forms

Organizing and distributing prizes to students

\_\_\_\_\_ **Stage**

Assisting with concert set-up and tear-down

Assisting with moving large equipment and instruments

Carrying large uniform and folder containers

\_\_\_\_\_ **Other**

What are your talents/hobbies? Can you donate any professional services to support orchestra activities? If you would like to make contributions that are not mentioned above, please list any areas of interest below.

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